



ASSOCIATED BUILDERS AND CONTRACTORS OF SOUTHEAST TEXAS  
CONSTRUCTION TRAINING CENTER  
2700 N. Twin City Hwy., Nederland, Texas 77627  
(Phone) 409-724-7886 ~ (Fax) 409-724-2519  
[www.abcsetx.org](http://www.abcsetx.org)

## COURSE INFORMATION (Effective 3/23/17)

NCCER Courses*	Tuition (Each ten-week quarter)	Approximate Length of Courses
Core	\$75.00	1 semester (10 weeks)
Pipefitting	\$100.00	12 semesters (3 years)
Electrical	\$100.00	12 semesters (3 years)
Instrumentation	\$100.00	12 semesters (3 years)
Industrial Carpentry	\$100.00	3 semesters (3/4 year)
Scaffold Builder	\$100.00	1 semester (10 weeks)
Welding	\$200.00	6 semesters (1 ½ years)

\* All courses (except Welding), require successful completion of the CORE curriculum as part of the training.

### Class Schedule:

- All classes (except Core) will meet **two** nights a week:
  - Monday & Wednesday 6:00 p.m. to 9:00 p.m. **OR**
  - Tuesday & Thursday 6:00 p.m. to 9:00 p.m.
  - Core class will meet only one night a week.**
- Unless otherwise notified, all classes will be assigned on the first night of class.

### Applications for Admittance & Tuition:

- Applications must be turned in to the Training Center administration office no later than noon on the registration deadline as indicated on the current Training Schedule.
- All tuition must be paid in full before admittance to class.
- Late registration is not allowed unless approved by the Training Coordinator. If approved, tuition and a \$25.00 late fee must be paid in full before admittance to class.
- There is a \$35.00 service charge on all returned checks.

### Refund Policy:

- No transfers of tuition to future quarters are allowed.
- Deadline for refunds will be on or before 8:00 p.m. on the second Tuesday of the semester. f
- A **\$10.00** administrative fee will be charged for any refund other than class cancellation.
- To receive a refund, the trainee **must** submit the original tuition receipt or a copy and complete a "Request for Refund" form.
- A **\$5.00** administrative fee will be assessed the student for a copy of his/her receipt.
- The refund will then be processed and **mailed** to the trainee within three working days at the address indicated on the "Request for Refund" form.



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### Class Cancellation:

- All classes are subject to cancellation.
- In the event of cancellation, trainees have the following options:
  1. Transfer to another class; or
  2. Receive full refund of tuition.
- **IMPORTANT:** On or before the first night of class all trainees will be provided with a Trainee Handbook. The handbook contains policies and procedures about attendance, grades, etc. that all trainees must understand and agree.